



Random Island Academy

Principal: Curt Blackmore Assistant Principal: Stephanie Smith
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Phone: 547-2379

Courtesy Seat & Stop Applications

Who is eligible for the bus:

As per Department of Education policy, a student is eligible for transportation if his/her civic address is:

1. outside of 1.6km from the school; and
2. within the boundary of the school's catchment area

It is mandated that bus routes are determined by the District based on the geographic location of all eligible students' civic addresses. Eligible students are then assigned to a specific bus stop and bus route, as determined by the District, based on their civic address. A student is therefore only eligible for transportation on their assigned route and bus stop.

Opt Out Procedure:

Opting Out Procedure: Schools can accept written documentation from the parent/guardian of an eligible student rescinding (opting out) their seat on the bus to create an extra seat on the school bus that can be allocated by the School Administrator through the Courtesy Seating Protocol. Any such rescission would require the parent/guardian to rescind their seat in writing for the entire school year. The rescinding parent/guardian cannot give their seat to another student of their choosing.

Please email: stephaniesmith@nlesd.ca

Deadline: September 7th, 2021

Courtesy Seat & Stop Application Process

The following options are now available to be requested:

Courtesy seat on a different bus:

What is courtesy seating:

A courtesy seat is a seat on a bus route for a student who has not been assigned to this route based on his/her civic address.

Criteria:

- **This request can be for both the entire year or short periods of time based on need.**
- **The request should be consistent in nature. Ex: Seat on Bus Route 1 for PM's every day.**
- **Students can only avail of one bus stop on the additional bus.**

****Students outside catchment areas who are currently not eligible for busing can apply through this process. (This includes students travelling from areas outside Random Island or currently living within 1.6Km of the school)**

Requests will be reviewed and approved by the Administration based on specific criteria for acceptance and seat availability. Communication will be provided for both approval and not approved.

Courtesy Stop on designated bus:

What is a courtesy stop:

A courtesy stop is when a student who is eligible for transportation on a bus route uses an alternate bus stop than the student's assigned stop on the same bus route.

For example:

- Student A is eligible for transportation and is assigned to Bus Stop X on Bus Route 3 based on their civic address
- Student A plans to avail of Bus Stop X on Bus Route 3 in the AM
- Student A can request, and be approved, for a courtesy seat for Bus Stop Y on the same bus route, Bus Route 3 for the PM

Criteria:

- **The request needs to be consistent in nature.
Ex: Stop A for AM and Stop B for PM's every day.**
- **Students can only avail of one additional bus stop.**
- **This request can be for both the entire year or short periods of time based on need.**

Requests will be reviewed and approved by the Administration based on specific criteria for acceptance. Communication will be provided for both approval and not approved.

BUS PASSES

Our traditional bus pass system is no longer approved to be implemented by NLESD. This means that bus passes that were given daily, ex: to visit a friend, on an inconsistent basis will no longer be accepted.

EXAMPLES

Examples of when to apply for a courtesy seats:

- Students living outside the school catchment area. (Off Random Island or within 1.6km of the school)
- Students who need to have another bus stop for child care on the same bus route.
- Students who need to have another bus stop on another bus route.

Courtesy seat applications are not limited to the above examples. We recognize that there are many situations and circumstances that may result in a family wishing to apply for a courtesy seat on a consistent basis. If you have any questions do not hesitate to contact us.

Application for Courtesy Seat and Stop

A parent/legal guardian seeking a courtesy seat or a change in bus stop along a student's assigned bus route is required to complete a Courtesy Seat Request Form and submit it to the school.

To start the school year we are asking for all applications to be submitted by September 10th, 2021.

Applications can also be accepted throughout the year as we recognize that circumstances can change.

Applications can be given to the students homeroom teacher or emailed directly to stephaniesmith@nlesd.ca

If you have any questions please contact the school, 547-2379.

Sincerely,

School Administration